

POLICE SERGEANT

EXAMPLES OF DUTIES:

Participates in a continuous review of police services and the development of associated programs within the department; develops sectional goals and objectives; directs, coordinates and follows up on the implementation of the sectional programs and procedures; supervises the activities of assigned personnel in the day to day operations; coordinates activities of the section with those of other sections and divisions; directs and assists in the training and development of subordinate personnel; directs or investigates citizen complaints regarding the conduct of officers; inspects section personnel and equipment; prepares work schedules and reviews reports of subordinates; coordinates functions of the section with other law enforcement agencies; personally conducts investigations and special studies requiring a high degree of discretion; directs the maintenance of records and preparation of local, state and federal reports; prepares recommendations for budget and personnel needs.

Employee deals with a wide variety of people in situations wherein items of significant importance and consequence to the City are involved. At times the employee could be called upon to speak for the department on selected issues.

The employee has accountability for the efficiency of an assigned section. Additionally the employee is expected to be an active participant and contributor in the consideration and formulation of overall department procedures.

KNOWLEDGE OF:

Employee is expected to have a level of knowledge and ability in police work which will permit the handling of both routine and unusual situations. This includes, but is not limited to, modern methodology for police tactics and procedures, organization and supervision; criminal law, laws of arrest and related legal bases of police activities; modern investigative methods; rules of evidence and laws governing custody of persons; training methods and techniques.

EDUCATION, LICENSES AND EXPERIENCE:

- Minimum of five (5) years of experience as a full time sworn peace officer with a California Law Enforcement Agency or;
- A minimum of three (4) years of experience as a full time sworn peace officer with a California Law Enforcement Agency if applicant has an Associate of Arts Degree.
- Associate of Arts Degree is preferred.
- Field Training experience preferred.
- Must possess a California Intermediate P.O.S.T. Certificate.